

# MEDICATION POLICY AND PROCEDURE

Any student who must take medication during regular school hours must do so in compliance with this school's regulations and the governing laws of the state.

For over-the-counter (OTC) medication:

1. Written request/consent signed by parent/guardian
2. Medication must be sent in original container—**NO BAGGIES** or **FOIL-WRAPPED, LOOSE UNIDENTIFIED** medicine

For prescription medication to be given for less than two (2) weeks:

1. Written request/consent signed by parent/guardian
2. Must be in original container
3. Prescription label must have student's name
4. Must be properly labeled by a registered pharmacist as prescribed by law

For prescription medication given for longer than two (2) weeks:

1. A form from the nurse's office must be completed by parent **and** physician
2. **No** medication will be given until this or a similar physician's form is received
3. **This is to be updated annually**
4. Must be in original container
5. Prescription label must have student's name
6. In case **dosage changes**, we must receive a written prescription from physician